

## GRANT PROPOSAL CHECKLIST

Funding Source, Project		
<b>Foundation Funder:</b>	<b>Website</b>	<b>Phone</b>
<b>Funding Contact/Title:</b>		
<b>General Operating or Project - Name:</b>	<b>New Renewal</b>	
<b>Identify Board connection (if any):</b>		
Timeline		
<b>Deadline</b>	<b>Date Application Mailed</b>	
<b>Anticipated Funding Decision</b>		
IF Declined		
<b>Submission entered in database?</b>	<b>Declination Date:</b>	
<b>Thank you letter sent:</b>		
<b>Followup phone call (if declined):</b>		
<i><b>Questions to funder:</b></i>		
<b>1. Is there anything we could have done differently in our proposal?</b> <b>2. May we resubmit for your next funding cycle?</b> <b>3. Are you aware of any other foundations that we might approach?</b>		
<b>Resubmission Date:</b>		
Financial		
<b>Amount Requested:</b>	<b>Amount Awarded:</b>	
<b>Date of Award Letter:</b>		
<b>Report Due:</b>		
<b>Thank you letter sent:</b>		
<b>Notes:</b>		